



Electronic Receipt (eReceipt) Request

An electronic receipt provides you an emailed receipt for delivery or pickup of your records.

Please complete the following information and return this form to AuthorizationClerk@uvsinc.com.

Date: _____

Company: _____

Client Number: _____
(If known, if not, Records Center will complete)

Department: _____

Name: _____
(if sending to a group email, please enter the group name)

Email address (required): _____

If you would like multiple people to receive eReceipts, please provide names and their email addresses below

Name	Email Address